

**February 2nd, 2023 Board Meeting Minutes**

*Attendees: President Sara Gangle, 1st Vice President Nicole Swanson, 2nd Vice President Hayley Springer, Secretary Melissa Field, Treasurer Courtney Hartle, Historian Ashlee Lange*

*Not Present: Communications Director Debora Ocloo*

Meeting was called to order at 1803 hours via Zoom.

* Secretary’s Report
  + Minutes reviewed. Motion for approval by Springer, second by Swanson. Motion passed.
* Treasurer’s Report
  + Audit has been completed and posted for review
  + Final travel arrangements for last conference speaker have been completed
  + Square accounts have been revised to one account
  + Expenses
    - MAWP stickers - $94
    - SignArt (new backdrop/stand/carrier)
* 1st Vice Report
  + Folders for conference members are being checked into (all conference materials to be placed in them and given to members on arrival)
* 2nd Vice Report
  + Mankato State - Women in Leadership program advisor
    - [www.mankato.education/women-in-leadership.html](http://www.mankato.education/women-in-leadership.html)
    - Follow up to see what school’s intent of having MAWP participation would entail
* Communications Report
  + Lange reported she and Ocloo attended the Latino Association Gala and described what it entailed
  + Per Gangle, correspondence with Financial Advisor Dan Athmann - advised he would need 4-5 participants for his presence at the conference. Currently no one is signed up.
* Historian Report
  + No bins received. Will continue to follow up.
* Old Business
  + 2023 Conference Updates
    - Scholarships
      * 1 application received
    - Award Nominations
      * 16 nominations received for 10 awards
    - “Kevlar, Leather, and Lace” speaker officially added to the conference agenda
    - Photographer
      * Secured Sasha Schmidt for photos in lieu of conference fee
    - Award Luncheon Update
      * Field working with Arrowwood coordinator to finalize AV equipment, table/stage placement, and other logistical needs/issues related to vendors
    - Vendors
      * Kesler providing gift bags and optics donations
      * Discussion regarding LE agencies paying to attend as vendors in lieu of paying for member conference fees
      * Re-visit vendor fee in 2024 (increase)
* New Business
  + Board member attire for conference
    - Day 1 - Class A uniform or business attire
    - Day 2 - Business casual
    - Day 3 - MAWP swag
    - Different color lanyards for conference attendees, board, and vendors
* Action Items
  + Continue to push scholarships and award nominations to agencies
  + All board members to seek raffle items and vendors
    - Include at-home businesses for donation consideration
    - Donation statement example added to Drive for reference

Next Meeting - Mid/Late April, in person. Time/location TBD.

Meeting adjourned at 1915 hours