

**February 2nd, 2023 Board Meeting Minutes**

*Attendees: President Sara Gangle, 1st Vice President Nicole Swanson, 2nd Vice President Hayley Springer, Secretary Melissa Field, Treasurer Courtney Hartle, Historian Ashlee Lange*

*Not Present: Communications Director Debora Ocloo*

Meeting was called to order at 1803 hours via Zoom.

* Secretary’s Report
	+ Minutes reviewed. Motion for approval by Springer, second by Swanson. Motion passed.
* Treasurer’s Report
	+ Audit has been completed and posted for review
	+ Final travel arrangements for last conference speaker have been completed
	+ Square accounts have been revised to one account
	+ Expenses
		- MAWP stickers - $94
		- SignArt (new backdrop/stand/carrier)
* 1st Vice Report
	+ Folders for conference members are being checked into (all conference materials to be placed in them and given to members on arrival)
* 2nd Vice Report
	+ Mankato State - Women in Leadership program advisor
		- [www.mankato.education/women-in-leadership.html](http://www.mankato.education/women-in-leadership.html)
		- Follow up to see what school’s intent of having MAWP participation would entail
* Communications Report
	+ Lange reported she and Ocloo attended the Latino Association Gala and described what it entailed
	+ Per Gangle, correspondence with Financial Advisor Dan Athmann - advised he would need 4-5 participants for his presence at the conference. Currently no one is signed up.
* Historian Report
	+ No bins received. Will continue to follow up.
* Old Business
	+ 2023 Conference Updates
		- Scholarships
			* 1 application received
		- Award Nominations
			* 16 nominations received for 10 awards
		- “Kevlar, Leather, and Lace” speaker officially added to the conference agenda
		- Photographer
			* Secured Sasha Schmidt for photos in lieu of conference fee
		- Award Luncheon Update
			* Field working with Arrowwood coordinator to finalize AV equipment, table/stage placement, and other logistical needs/issues related to vendors
		- Vendors
			* Kesler providing gift bags and optics donations
			* Discussion regarding LE agencies paying to attend as vendors in lieu of paying for member conference fees
			* Re-visit vendor fee in 2024 (increase)
* New Business
	+ Board member attire for conference
		- Day 1 - Class A uniform or business attire
		- Day 2 - Business casual
		- Day 3 - MAWP swag
		- Different color lanyards for conference attendees, board, and vendors
* Action Items
	+ Continue to push scholarships and award nominations to agencies
	+ All board members to seek raffle items and vendors
		- Include at-home businesses for donation consideration
		- Donation statement example added to Drive for reference

Next Meeting - Mid/Late April, in person. Time/location TBD.

Meeting adjourned at 1915 hours